

3. Location & title description of the property

*This will help us to correctly identify the land. You **must** identify the Lot and Plan number*

Unit, shop or suite:Street No:.....Street:

Suburb:.....

Lot(s):Section:

Deposited plan(s):Strata plan:

Obtain these details from rate notices, property deed or our property maps.

4. Type of Activity

- Swimming pool construction
- Landscaping
- Other building works
- Removal of trees
- Transporting building materials
- Other, please specify

5. Total cost of work associated with the type of activity

6. Detailed description of proposed access route and site plan

Scale: 1:100 Attach plan if insufficient space provided.

7. Public Liability

A copy of your Public Indemnity Insurance policy must accompany this application (minimum cover **\$10 million** for any claim and \$20 million where cranes are involved). Council shall be named on the policy indemnifying it against claims.

8. Duration of Access

Temporary Access From / / to / /

9. Hours of Use

Day only	From	am	to	pm
Day and Evening	From	am	to	pm
Weekdays Only	From	am	to	pm
Weekends Only	From	am	to	pm
7 days	From	am	to	pm

10. Cranes

Road closure required ? Yes No

If "Yes", a separate application is to be made to Council's Traffic Committee.
No additional fee will apply – please contact Council's Traffic Officer for details.

If a road closure is necessary, notification of the following authorities is mandatory.
Please tick the boxes below, verifying that each of the following authorities has been notified in writing:-

- Police Local Area Command
- Roads and Traffic Authority (RTA)

11. Applicant's Declaration & Signature

If the applicant is a company or owner's association, this section must be signed in accordance with S127 of the Corporations Act 2001.

I, apply for temporary access over Council's community land.

I declare that all the information supplied is true and correct. I also understand that:-

- if incomplete, the application will not be accepted;
- I have received a copy of Council's policy for obtaining temporary access over community land for works.
- more information may be requested to enable the proper consideration of the application.

.....
Applicant Signature

.....
Date

Privacy Policy

- Information provided in this application will enable the application to be assessed by the consent authority and any relevant state agency.
- If adequate information is not provided, the application may not be accepted.
- The application will also be kept in a register by Council that can be viewed by the public, at any time.

Please contact Council if the information provided in this application changes or is incorrect.

How to lodge this application

Lodge this application by either of the following methods:

Post: General Manager
Ku-ring-gai council
Locked Bag 1056
PYMBLE NSW

**Courier
or personal
Delivery:** Council Chambers
818 Pacific Highway
Gordon NSW 2072

Hours: Lodging an application: Monday – Friday 8.30am – 5.00pm

Contacting Council: Telephone: 9424 0000
Facsimile: 9424 0001
Email: kmc@kmc.nsw.gov.au

Web: www.kmc.nsw.gov.au

Fees: Fees calculated based on Council's adopted schedule of fees.

Payment methods: You may pay by cash, EFTPOS or cheque.
Cheques to be made payable to **"Ku-ring-gai Council"**.
Please do not send cash in the mail.

Acknowledgement: The Property Officer will contact you regarding your application.

Transport & Parking: **Bus or Rail:** Council is located within five minutes walking distance from Gordon train station.
On exiting the station, head west up St Johns Avenue to the intersection with Pacific Highway.
Turn right along Pacific Highway, walking to the end of the block.
Cross Pacific Highway at the traffic lights.
Walk to the right approximately 50m to Council Chambers located on the left.

Parking:

Some short-term Visitor Parking spaces are available on site behind the Council Chambers in Radford Place.
A lift is accessible from within the building on Level one.
This lift is accessible to people using wheelchairs via a ramp.
Limited on-street parking is also available in nearby streets.

Accessible Parking: Radford Place behind Council Chambers provides parking spaces for people with disabilities. These spaces are adjacent to the accessible ramp to Level 1 and lift, which may be taken to the Customer Service Counter on Level 4 and the Pacific Highway main entrance.

To be completed by Council staff:

Council Land:		
Corporate land owner:	Circle Community Services Corporate Services Open Space Technical Services	
Container (File) No:		
Payment to be directed into the following account (job numbers):		Amount:
Non-refundable Application fee	2557.2171	\$
Refundable Bond (Key and Damage)	9900.7030 (RC 700)	\$