



# Application for Waste Treatment Plant

Section 68, Local Government Act 1993

No:.....

818 Pacific Highway, Gordon NSW 2072 / Locked Bag 1006, Gordon NSW 2072  
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## About this form

Use this form to apply for consent to:

- **Install, construct or alter a waste treatment device or human waste storage facility or connect to such a facility**

## Documentation

Our guide explains which plans and other documents you must provide with this application.

## Other approvals

Your proposal may also require other approvals.

## Lodgement & fees

Please follow the instructions on Page 8.

## Any questions?

Phone Customer Services on (02) 9424 0000, or call in to Council (see page 8).

## 1. Applicant name, address and contact details.

Title: Mr  Mrs  Miss  Ms  Other  .....

Name: .....  
Surname Given Names

Company name: .....

ABN: .....

Postal address: .....

..... Post code: .....

Phone (B (...))..... Fax (...)).....

Phone (H (...)) ..... Mobile phone .....

E-mail .....

## 2. Your architect or consultant . *In case we need to discuss design or other issues*

Name: .....

Company name: .....

Phone (B (...)) ..... Fax (...)).....

Phone (H (...)) ..... Mobile phone .....

E-mail .....

### 3. Location & title description of the property

*This will help us to correctly identify the land. You **must** identify the Lot and Plan number*

Unit, shop or suite:..... Street No: ..... Street: .....  
Suburb: .....  
Lot(s):..... Section: .....  
Deposited plan(s): ..... Strata plan: .....  
Other:.....

*Obtain these details from rate notices, property deed or our property maps.*

### 4. Design Criteria Details

Note: Commercial and Industrial Sewerage Management Facilities may require Environmental Protection Authority Approval.

Please Select the appropriate classification below and provide the information required.

#### 4a. Residential Building(s)

Is the Sewerage Management Facility to service new or existing residential building/s?

- New  Existing

What type of residential building will the Sewerage Management Facility service?

- Single Dwelling

No of bedrooms .....  
No of persons residing on premises .....  
Will an automatic washing machine be installed? .....  
Will a dishwasher be installed? .....  
What is the source of water supply? i.e town/tank .....  
If the source is tank water, what is capacity of storage? .....

- Dual Occupancy

No of bedrooms .....  
No of persons residing on premises .....  
Will an automatic washing machine be installed in each dwelling? .....  
Will a dishwasher be installed in each dwelling? .....  
What is the source of water supply? i.e town/tank .....  
If the source is tank water, what is capacity of storage? .....

- Residential Other

No of occupants .....  
No of sanitary fittings .....  
No of bathrooms .....  
No of laundries .....  
No of kitchens .....

**4b. Commercial / Industrial / Other Building(s)**

Description of Building/s .....  
Floor Area ..... m<sup>2</sup>  
Provide details of type of sewage to be treated .....  
.....  
Maximum number of person who will use facilities per day .....  
Estimate amount of sewage produced each day ..... litres

**5. Details of proposed Sewage Management Facility**

**5a. What type of Sewage Management Facility (SMF) is proposed?**

- Septic Tank/Aerated Water Treatment System      Type ..... Capacity ..... litres
- Septic Tank & Collection well with pump      Type ..... Capacity ..... litres
- Composting Toilet      Type ..... Capacity ..... litres
- Combustion Closet      Type ..... Capacity ..... litres
- Wet Weather Storage Holding Tank      Type ..... Capacity ..... litres
- Dual System (i.e. composting/septic)      Type ..... Capacity ..... litres  
Provide details .....
- Grey water Treatment System      Type ..... Capacity ..... litres
- Other      Type ..... Capacity ..... litres  
Provide details .....
- If Sewage Management Facility incorporates a pump      Type ..... Capacity ..... litres  
Provide details .....



Signed ..... Date .....

**Sanitary Drainage Lines (Must be a licensed Plumber/Drainer)**

Name: .....

Company name: .....

Phone (B) (....)..... Fax (....) .....

Phone (H) (....) ..... Mobile phone .....

E-mail .....

Licence No. ....

Has this application been submitted in conjunction with an Integrated Development Application?

No

Yes DA Number .....

**5d. Site Plan**

Provide site plan in accordance with attached guide.

**5e. Name of company / person who will service and maintain system**

Name:.....

Company name: .....

Phone (B) (....)..... Fax (....).....

Phone (H) (....) ..... Mobile phone .....

E-mail .....

Licence No. ....

What are the operating and maintenance requirements for the system?

.....  
 .....  
 .....

**Emergency Breakdown Procedure**

Contact Person: .....

Phone No: .....

Licence No: .....

**6. Signatures**

**The owner(s) of the land where works are to be undertaken.**

If you are not the owner of the land, you must have all the owners sign the application. If the land is Crown land, an authorised officer of the Department of Land and Water Conservation must sign the application.

As the owner(s) of the above property, I/we consent to this application:

Further, we waive the requirements of Section 193 of the Local Government Act 1993 regarding notice of entry by Council and instead consent to Ku-ring-gai Council's authorised person entering the premises, without first giving notice, for the purpose of carrying out all or any inspections which it may deem necessary and appropriate in connection with the assessment, processing and determination of this Application for the property and in connection with any inspections required.

|   |           |
|---|-----------|
| Signature                                     | Signature |
| Name  | Name      |
| Date  | Date      |
| Address of owner if not the same as applicant |           |

**The applicant or the applicant’s agent must sign the application.**

|                                    |   |
|------------------------------------|---|
| Signature                          | In what capacity are you signing if you are not the applicant |
| Name, if you are not the applicant | Date  |

**7. Privacy policy**

The information you provide in this application will enable your application to be assessed by the consent authority and any relevant state agency. If the information is not provided, your application may not be accepted. The application will also be kept in a register by the council that can be viewed by the public at any time. Please contact the council if the information you have provided in your application is incorrect or changes.

**8. Applicant’s Declaration**

*If the applicant is a company or owner’s association, this section must be signed in accordance with s127 of the Corporations Act 2001.*

I, .....apply for consent to carry out the works described in this application. I declare that all the information supplied is true and correct. I also understand that:

- if incomplete, the application will not be accepted, and that
- more information may be requested to enable the proper consideration of the application.

Applicant Signature: ..... Date: .....

## 9. How to lodge this application

**Lodge the application by either of the following methods:**

### **Post**

General Manager  
Ku-ring-gai Council  
Locked Bag 1056  
Pymble NSW 2073

### **Courier or personal delivery**

Council Chambers  
818 Pacific Highway  
Gordon NSW 2072

### **Contacting Council:**

**Phone:** (02) 9424 0000

**Fax:** (02) 9424 0001

**TTY:** 133 677

**Email:** [kmc@kmc.nsw.gov.au](mailto:kmc@kmc.nsw.gov.au)

**Web:** [www.kmc.nsw.gov.au](http://www.kmc.nsw.gov.au)

### **Hours:**

### **Lodging an application**

Monday to Friday, 8:30am – 5:00pm

### **Fees:**

Fees are based on Council's adopted schedule of fees.

### **Payment methods**

You may pay by cash, eftpos or cheque. Make cheques payable to 'Ku-ring-gai Council'. Please do not send cash in the mail.

### **Transport and Parking:**

#### **Bus or Rail**

The Council is located within five minutes walking distance from Gordon train station. From the station, head west up via St Johns Ave to the Pacific Highway. Turn right and walk to the end of the block along the Pacific Highway. Cross the Pacific Highway at the lights and walk right to Council Chambers.

#### **Parking**

Some short-term Visitor Parking spaces are available on site behind the Council Chambers in Radford Place. A lift is accessible from within the building on level one. This lift is accessible to people using wheelchairs via a ramp.

Limited on-street parking is also available in nearby streets.

#### **Accessible Parking**

Radford Place, behind Council Chambers, provides parking spaces for people with disabilities. These spaces are adjacent to the accessible ramp to Level 1 and lift which may be taken to the Customer Service Counter on Level 4 and the Pacific Highway main entrance.



# **Install, Construct or Alter a Waste Treatment Device or Human Waste Storage Facility or Connection to such a Facility**

This guide provides you with information to enable you to identify the plans and supporting documentation you will need to provide.

## **Council will not accept your application if you fail to provide all relevant documentation**

### **General requirements**

#### **Application form**

The application form requires you to answer specific questions and provides you with prompts to provide other information that is required for the assessment of the application. All questions must be answered and other information requested must be submitted.

#### **Standards of Documents**

The plans and documents must be accurate and legible. Any misleading details may result in the refusal of the application.

#### **The Plans shall:**

- have dimensions in metric.
- be to a scale of 1:100 or other readily legible scale.
- show the subject site, adjoining sites, all structures on the site and adjoining site within 100 metres of the proposed facility, all trees and advanced shrubbery, watercourses or natural drainage depressions.
- show the location and dimensions of the proposed irrigation area and the dimension from the property boundaries adjoining the irrigation area. Indicate alternative irrigation area where possible.
- show the schematics of the proposed system.
- show contours of the subject site and surrounding properties.

### **Supporting material and documentation**

- Statement of Environmental Effects addressing the natural and built environment, compliance with the relevant legislation, sustainability and public interest.
- Provide details of how the system operates, fail safe- alarm operations and future service/maintenance agreements.
- Submit manufacturers' specifications and operation manuals.
- Detail the expected quantity of effluent to be treated and extent of the re-use of the treated water.
- Provide a report on the vegetation cover of the irrigation area and adjacent thereto and how the vegetation may react to the quality of the discharges.
- Geotechnical report on the type of soil on the site and an assessment of the absorption capacity of the sub-soils proving the irrigation area is capable of absorbing and dispersing the quantities of expected discharge.
- How will the absorption area cope with periods of prolonged rainfall?
- Details of the depth of the water table on and around the site.
- Is the site flood affected? If so provide details of the proposed finished levels of the water treatment system above high water level.
- Is the irrigation area outside flood zone influences?
- Show how excess or untreated waste in the event of a breakdown discharges to sewer.
- Provide details of any environmentally sensitive areas in close proximity to the proposed treatment system.
- Acoustic assessment of the noise emissions from pumps associated with the facility and how any noise attenuation is to be achieved.
- How is odour control to be addressed?