



# Application for Operation of a System of Sewer Management

Section 68, Local Government Act 1993

No:.....

818 Pacific Highway, Gordon NSW 2072 / Locked Bag 1006, Gordon NSW 2072  
T 02 9424 0000 F 02 9424 0001 DX 8703 Gordon TTY 02 9424 0875  
E [kmc@kmc.nsw.gov.au](mailto:kmc@kmc.nsw.gov.au) W [www.kmc.nsw.gov.au](http://www.kmc.nsw.gov.au) ABN 86 408 856 411

## About this form

Use this form to apply for consent to:

- **Operate a system of sewer management - hold or process, or re-use or discharge, sewage or by-products of sewage**

## Lodgement & fees

Please follow the instructions on Page 4

## Any questions?

Phone Customer Services on (02) 9424 0000, or call in to Council.

### 1. Applicant name, address and contact details.

Title: Mr  Mrs  Miss  Ms  Other  .....

Name: .....  
Given Names Surname

Company name: .....

ABN: .....

Postal address: .....

.....Post code:.....

Phone (B) (....).....Fax (....).....

Phone (H) (....) .....Mobile phone .....

E-mail .....

### 2. Installer name and contact details.

Name: .....

Company name: .....

Phone (B) (....).....Fax (....).....

Phone (H) (....) .....Mobile phone .....

E-mail .....

**3. Location & title description of the property**  
*This will help us to correctly identify the land. You must identify the Lot and Plan number*

Unit, shop or suite:..... Street No: ..... Street: .....  
Suburb: .....  
Lot(s):..... Section:.....  
Deposited plan(s): ..... Strata plan: .....  
Other:.....

*Obtain these details from rate notices, property deed or our property maps.*

**4. Type of Premises**

- Residential       Commercial       Industrial

**5. Method of Disposal**

- |   |            |                |        |
|---|------------|----------------|--------|
| <input type="checkbox"/> Septic Tank – on site                | Type ..... | Capacity ..... | litres |
| <input type="checkbox"/> Septic Tank – pump out               | Type ..... | Capacity ..... | litres |
| <input type="checkbox"/> Septic Tank – pump to sewer          | Type ..... | Capacity ..... | litres |
| <input type="checkbox"/> Aerated Waste Water Treatment System | Type ..... | Capacity ..... | litres |
| <input type="checkbox"/> Other .....                          | Type ..... | Capacity ..... | litres |

**Complete if waste water is disposed of on the site**

- |  |                |
|--|----------------|
| <input type="checkbox"/> Evapotranspiration area | Location ..... |
| <input type="checkbox"/> Absorption trench area  | Location ..... |
| <input type="checkbox"/> Other (Provide details) | Location ..... |

**5. Maintenance Requirements**

Describe the proposed maintenance and management requirements of the sewage management facility installed on the land eg. service contractor, plumber, frequency.

.....  
.....  
.....  
.....  
.....  
.....

**Name of company / person who will service and maintain system**

Name:.....  
 Company name: .....  
 Phone (B) (....)..... Fax (....).....  
 Phone (H) (....) ..... Mobile phone .....  
 E-mail .....  
 Licence No. ....

**Emergency Breakdown Procedure**

Contact Person: .....  
 Phone No: .....  
 Licence No: .....

**6. Signatures**

**The owner(s) of the land where works have been undertaken.**

If you are not the owner of the land, you must have all the owners sign the application. If the land is Crown land, an authorised officer of the Department of Land and Water Conservation must sign the application.

As the owner(s) of the above property, I/we consent to this application:

Further, we waive the requirements of Section 193 of the Local Government Act 1993 regarding notice of entry by Council and instead consent to Ku-ring-gai Council's authorised person entering the premises, without first giving notice, for the purpose of carrying out all or any inspections which it may deem necessary and appropriate in connection with the assessment, processing and determination of this Application for the property and in connection with any inspections required.

Signature	Signature
Name	Name
Date	Date
Address of owner if not the same as applicant	

**7. Privacy policy**

The information you provide in this application will enable your application to be assessed by the consent authority and any relevant state agency. If the information is not provided, your application may not be accepted. The application will also be kept in a register by the council that can be viewed by the public at any time. Please contact the council if the information you have provided in your application is incorrect or changes.

## 9. How to lodge this application

**Lodge the application by either of the following methods:**

### **Post**

General Manager  
Ku-ring-gai Council  
Locked Bag 1006  
Gordon NSW 2072

### **Courier or personal delivery**

Council Chambers  
818 Pacific Highway  
Gordon NSW 2072

### **Contacting Council:**

**Phone:** (02) 9424 0000

**Fax:** (02) 9424 0001

**Email:** [kmc@kmc.nsw.gov.au](mailto:kmc@kmc.nsw.gov.au)

**Web:** [www.kmc.nsw.gov.au](http://www.kmc.nsw.gov.au)

### **Hours:**

### **Lodging an application**

Monday to Friday, 8:30am – 5:00pm

### **Fees:**

Fees are based on Council's adopted schedule of fees.

### **Payment methods**

You may pay by cash, eftpos or cheque. Make cheques payable to 'Ku-ring-gai Council'. Please do not send cash in the mail.

### **Transport and Parking:**

#### **Bus or Rail**

The Council is located within five minutes walking distance from Gordon train station. From the station, head west up via St Johns Ave to the Pacific Highway. Turn right and walk to the end of the block along the Pacific Highway. Cross the Pacific Highway at the lights and walk right to Council Chambers.

#### **Parking**

Some short-term Visitor Parking spaces are available on site behind the Council Chambers in Radford Place. A lift is accessible from within the building on level one. This lift is accessible to people using wheelchairs via a ramp.

Limited on-street parking is also available in nearby streets.

#### **Accessible Parking**

Radford Place, behind Council Chambers, provides parking spaces for people with disabilities. These spaces are adjacent to the accessible ramp to Level 1 and lift which may be taken to the Customer Service Counter on Level 4 and the Pacific Highway main entrance.