

Road Openings Policy

1. Purpose

The purpose of this Policy is to formalise the procedures relating to the opening of the road reserve, comprising roads and nature strip areas in main, secondary or other roads by public utilities and private contractors.

2. Objectives

The Objective of the Policy is to clearly define Council's procedures for the opening of public roads or footways to ensure the following outcomes:

- Public utilities and private contractors undertaking work on the road reserve understand their obligations and Council requirements.
- The approval and restoration process is consistent.
- All road openings and restorations there of, are undertaken safely, correctly backfilled and the disturbed area maintained in a safe condition until the final restoration is completed by Council.

3. Definitions

In this Policy:

Road Reserve means any road that is opened or dedicated as a public road, and pertains to the land from boundary to boundary.

4. Legislative Framework

The documents have been reviewed by Council's lawyers Matthew Folbigg and are in accordance with the *Roads Act 1993*, in particular:

| | | | | | |
|-------------------------------------|-----------------------|---------------------------|--|--------------------|------------|
| Doc distribution | | Doc status | Final | File No | S07070 |
| Document owner | Dir Operations | Contact officer/s | Director Operations and Manager Eng Services | | |
| Approval date | 4 May 2012 | Approved by | Director Operations | | |
| Effective date | 4 May 2012 | Review period | 3 years | Review date | 4 May 2015 |
| History of approved versions | | | | | |
| Version | Effective date | Summary of changes | | | |
| 3.3 | 29 May 2007 | | | | |

Ku-ring-gai Council – Road Openings – 29 May 2007

- Section 101 - Restoration of public road following excavation.
- Section 102 - Liability for damage to public road.
- Section 138 - Works and Structures – dealing with requirement for consent to erect a structure, carry out work on or over a public road.
Dig up or disturb the surface of a public road.

5. Principles

A Road Opening Permit is required when a plumber, builder or contractor needs to dig or under-bore in the road reservation. Common reasons for requiring a Road Opening permit are:

- service connections (water, electricity, telephone, gas, sewer etc)
- storm water connections
- water main construction
- sewer main construction
- conduit and/or pit installations for public utilities

The Application for Road Opening Permit must be approved by Council prior to the permit being issued to ensure that correct restoration areas and requirements are met.

6. Implementation

The Civil Works section is responsible for the implementation of this Policy. The procedures are detailed in Council's "*Restoration – Procedures & Database Manual*".

6.1 Council Requirements

Prior to commencement of any work, an application must be submitted and the appropriate fee paid. Upon approval, a permit will be issued.

All openings must be undertaken in accordance with Council's General Conditions current at the time of work.

Only those persons or contractors that can demonstrate experience in the proposed activity and who hold a current Public Liability Insurance Policy to the value of not less than \$20,000,000 for work on Public Roads will be permitted to undertake an opening.

7. Associated Documents

Restoration – Procedures & Database Manual