



Application Form

Creation, Modification and/or Extinguishment of easements

All applicants are required to understand the requirements and follow the procedures detailed in Council's *Easement Management Policy*, prior to lodging an easement application request.

Council will give consideration to the creation of a new easement over Council land, modification and/or extinguishment of an existing easement benefitting Council over privately owned land.

Consideration of any easement request will include the assessment of the compensation payable to Council, and the purpose and requirements of the proposed easement. Council will only process an applicant's request once the following information has been submitted;

- Receipt of a completed easement application – attached;
- Applicant agrees to pay all costs associated with the creation/modification of the easement; and
- Payment of the application fee (\$1,750 incl. GST) which is non-refundable and established annually in Council's Fees & Charges¹.

NOTE: The payment of the application fee does **not** guarantee an approval. This can only be determined by Council and requires the applicant to agree and complete all steps necessary to progress the application request.

If you are requesting to create a new easement, modify and/or extinguish an existing easement please complete the application form attached and forward it with the \$1,750.00, payment to;

Ku-ring-gai Council
Locked Bag1006
Gordon NSW 2072

Alternatively you can pay with credit card by completing Credit Card Payments form and with the application email to kmc@kmc.nsw.gov.au. or lodge in person at;

Customer Service
Council Chambers
818 Pacific Highway
Gordon NSW 2076

¹ Ku-ring-gai Council's Fees & Charges are revised annually effective 1 July



Easement Application Form

Applicant details

Name:

Contact Name *(if different)*:

Postal address:

Suburb:

Post Code:

Contact phone:

Email address:

Agreement

I agree to and understand that I shall be liable for all costs including compensation associated with this application including, but not limited to those detailed in the Easement Management Policy.

Payment of **\$1,750.00** (including GST) non-refundable application fee is enclosed.
(Form and payment can be made at Council's Chambers Customer Service)

I am aware that Council does not guarantee the success of the application at any stage.

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Signature of Applicant

OFFICE USE ONLY

FILE NO:

FEE:

RECEIPT NO:

DATE:

Receiving Code:

GL 2251.2170

Reason for application	<input type="checkbox"/> Creation of easement over Council owned land. <input type="checkbox"/> Modification of existing easement. <input type="checkbox"/> Extinguishment of easement.
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Purpose of easement	<input type="checkbox"/> Drainage (stormwater). <input type="checkbox"/> Right of way. <input type="checkbox"/> Other (please describe).
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Details of land affected by easement

Street Address:

Suburb/Location:

Parcel identification: *(if known)*
Title reference or parcel identification:

Reason for Easement Creation/Modification/Extinguishment:

Details: (if applicable):
Development Application or consent number:
Dimensions of easement:
Please attach a plan.
(Note: this plan is to show approximate location only, as you will need to supply an easement plan from a registered surveyor at a later date).

If easement is to be created on Council land, what is the current land use?