



OPERATIONS DEPARTMENT WORKS ZONE APPLICATION

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Please read the attached notes before completing this form.

Applicant (PLEASE PRINT CLEARLY)

Company Name.....ACB/ABN.....

Address.....

Suburb..... Postcode.....

Telephone (Business)..... (Mobile)..... (Fax).....

E-mail address.....

I have read the attached conditions and will comply with them.

Contact Name Signature

Date

Proposed Works Zone

Street Address

DP No DA No

Length of Works Zone metres (minimum 18m long)

Requested Commencement Date:
(dd/mm/yy)

- TCP attached YES / NO
- TMP attached YES / NO
- Public Liability Insurance attached YES / NO

Please provide a sketch plan showing in detail the extent of the requested Works Zone. Show existing driveways, existing parking restrictions and electric poles etc, so that both ends of the Works Zone can be clearly identified.

Fee for Works Zone

Amount due \$..... as per Council's Fees and Charges 2019/20.

- Works Zone fees will be assessed upon receiving the application with accepted sketch plan.

Information relating to the Approval of a *Works Zone*

1. *Works Zones* are provided to facilitate the efficient and safe operation of construction projects while minimising disruption to traffic and pedestrians.
2. Council's standard *Works Zone* hours of operations are: 7am-5pm Mon-Fri; 8am-12pm Sat
3. *Works Zones* are approved in accordance with the provisions of the Australian Road Rules (Rule 181) and the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 (Clause 19) and permit a driver to stop in a *Works Zone* if:
 - the driver is driving a vehicle that is engaged in construction work in or near the *Works Zone*; or
 - a person is entering or alighting from the vehicle.
4. Some locations are unsuitable for *Works Zones*, such as within at least 20 metres of traffic lights, 10 metres of other intersections or at locations where parking is prohibited, deemed unsuitable or unsafe.
5. A Traffic Control Plan (TCP) may be required to demonstrate how the proposed *Works Zone* will operate and its adequacy. A Traffic Management Plan (TMP) may be required for proposed closures longer than a few minutes, such as to manoeuvre a vehicle.
6. Applicants should allow a minimum of **FOUR weeks** for their application to be processed. The application will be considered in consultation with the Roads & Maritime Services and Police at the Traffic Committee meeting.
7. Council's fee must be paid in full, for the first 52 weeks, before approval can be given. Fees are shown on Council's website under *Fees and Charges 2018-2019*.
8. Council will only install the approved *Works Zone* signs once the Construction Traffic Management Plan (CTMP) is approved by Council's Development Engineers.
9. The applicant is responsible for maintaining the approved *Works Zone* signs installed by Council during the entire construction period. Any damaged or missing *Works Zone* signs/post shall be replaced by Council at the applicant's cost.
10. The applicant shall notify Council within 48 hours of the loss or damage of any parking restrictions, including the *Works Zone* signs in the vicinity of the development site.
11. Applications for extension after 52 weeks must be made in writing, at least **TWO weeks** in advance. Applicant is also required to inform Council **TWO weeks** in advance, if the facility is no longer required.
12. Adequate traffic control is to be employed during all stages of the work in accordance with your approved TCP, CTMP or Australian Standard AS1742.3-2002.
13. A copy of the Company's public liability insurance policy is required for the amount of \$20 million, indemnifying Ku-ring-gai Council in the event of any member of the public suffering injury by reason of the works.
14. Council's Rangers will be patrolling the site and may issue infringements for any contravention of the above conditions.
15. Personal information provided on this application may be available for public access under various legislation.