

# Wildflower Art and Garden Festival 2017

## Sculpture Walk Terms and Conditions of Entry

Artists are invited to submit entries by **Friday 28 July 2017** for pre-selection in the 2017 Sculpture Walk at the Wildflower Art and Garden Festival to be staged within the Ku-ring-gai Wildflower Garden from 24 August – 4 September, 2017.

TO ENTER, PLEASE COMPLETE THE **ENTRY FORM**, AND LODGE IT TOGETHER WITH YOUR **PROPOSAL** AND **CV** STRICTLY NO LATER THAN **5.00PM FRIDAY 28 JULY 2017** TO:

**POSTAL ADDRESS: W I L D F L O W E R A R T A N D G A R D E N F E S T I V A L**  
**Ku - r i n g - g a i W i l d f l o w e r G a r d e n 4 2 0 M o n a V a l e R d , S t . I v e s N S W 2 0 7 5**

**EMAIL:** [stivesevents@kmc.nsw.gov.au](mailto:stivesevents@kmc.nsw.gov.au)

### KEY DATES

- Entries close **Friday 28 July 2017**
- Selected Artists will be notified from **Friday 4 August 2017**
- Artists provide photos of completed sculptures by **Friday 11 August 2017**
- Installation of artworks **Thursday 24 August 2017** between 8am and 5pm
- De-installation of artworks **Monday 4 September 2017** between 8am and 5pm

If you need assistance, please email your enquiries to [stivesevents@kmc.nsw.gov.au](mailto:stivesevents@kmc.nsw.gov.au) or call Les Currie on 9424 0354 during business hours ONLY.

### ELIGIBILITY

All materials and all types and forms of sculpture and installation are eligible for entry. There are no maximum allowable dimensions per individual piece but when submitting works artists are required to consider safety, ease of installation and removal, the environment and the ability of their work to withstand sun, wind, rain and wildlife.

### THEME:

Sustainability. A preference for re-cycled materials and sculptures sympathetic to the wildflower and bush landscape of the Wildflower Garden are encouraged. Works adhering to the theme will have the best chance of competing for prize money.

### WORK HEALTH AND SAFETY

The artist is responsible for ensuring the installation remains safe at all times. All instruction from the Coordinator must be complied with promptly. Artists are required to state how artworks are to be installed on the Application Form and artworks will be assessed for safety after installation.

**Please note that works considered unsafe by the Selection Panel will be ineligible.**

### AVAILABLE SITES FOR SCULPTURES

Artists are encouraged to visit the areas in and around Caley's Pavilion and Bidwell's Clearing within the Wildflower Garden to view the sites before submitting an application.

Sites are available on both sides of the lower part of the Access Road, within Bidwell's Clearing and within the Caley's Pavilion Garden. Please view the [sitemap](#) online at:

[http://www.kmc.nsw.gov.au/Services\\_facilities/Facilities\\_and\\_venues/Ku-ring-gai\\_Wildflower\\_Garden\\_and\\_St\\_Ives\\_Showground/Ku-ringgai\\_Wildflower\\_Garden/Wildflower\\_and\\_Garden\\_Festival](http://www.kmc.nsw.gov.au/Services_facilities/Facilities_and_venues/Ku-ring-gai_Wildflower_Garden_and_St_Ives_Showground/Ku-ringgai_Wildflower_Garden/Wildflower_and_Garden_Festival)

As this is a sustainable outdoor event no sculptures will be exhibited within Caley's Pavilion.

### **RESTRICTED SITES**

Some parts of the site are restricted in order to protect the safety of people, artworks and the environment. The final decision on all sites will be at the discretion of the Coordinator and discussion will not be entered into.

### **SITE SELECTION AND ADDITIONAL INFORMATION**

Artists whose works are chosen for exhibition will be notified by **Friday 4 August 2017**.

The final site selection for all sculptures in the exhibition is the decision of the Selection Panel which will be made up of industry peers and Council staff/Councillors. The Selection Panel reserves the right to invite artists into the exhibition without application and these artists will not be eligible for awards. Discussion will not be entered into. Artists are invited to inspect the site at any time – WFG open 8am – 5pm daily but specific inspection times will be scheduled in.

### **COMPLETION DATE FOR ALL SELECTED SCULPTURES**

All selected sculptures must be completed by **11 August, 2017**. One and up to three photographs of the completed sculpture must be provided by **11 August 2017**. Electronic images must be in **JPEG** or **TIFF file** format (of a size not smaller than 400kB and not larger than 1MB) by email to: [stivesevents@kmc.nsw.gov.au](mailto:stivesevents@kmc.nsw.gov.au)

### **ARTIST AWARDS**

We have secured sponsorship from the Ku-ring-gai Council Environment Levy for prizes for artists. Works will be voted by both the Selection Panel and the public.

### **TRANSPORTATION TO AND FROM THE SITE**

Artists are responsible for the transportation of their sculptures to and from the exhibition site. Artists must remove all packaging materials from the site, and are liable for any damage that may ensue as a result of installation or de-installation of their artworks.

### **INSTALLATION AND DE-INSTALLATION**

Installation will take place on **Thursday 24 August 2017 between 8am and 5pm**. Artists will have a day to install their work. All responsibility, including cost, for the installation and de-installation of artworks belongs to the artist. If you need extra hands, bring them along.

It is a condition of exhibiting that:

- selected artists provide a written description of the process to install and de-install their sculpture prior to installation;
- all selected artists are to have a daytime contact number or mobile telephone number during installation, the exhibition and de-installation days;
- artists provide a photo of the completed sculpture by **Friday 11 August 2017**, and
- artists agree that their sculptures will not affect the environment or road in any lasting way (e.g. rocks cannot be drilled into, trees cannot be cut back or drilled into, and labelled plants cannot be disturbed in any way).

De-installation of sculptures will commence at **8am on Monday 4 September 2017** and all sculptures are to be removed by the exhibiting artist by 5pm unless otherwise negotiated with the Event Coordinator.

**All sites must be returned to their original condition by each exhibiting artist.**

### **ENTRY FEE**

There is no Entry fee.

Each individual can submit up to a maximum of 3 separate sculptures for pre-selection. A separate set of application documents must be submitted for each entry.

### **SALES**

Entries may be labelled Not For Sale (NFS) or sold privately after the exhibition by arrangement between artist and potential buyer. Artists must give permission if they wish a contact telephone number to be displayed with their sculpture or included in the exhibition catalogue.

### **SECURITY, LIABILITY AND INSURANCE**

Artists exhibit at their own risk and insurance is the artist's responsibility. The Wildflower Garden staff will exercise all reasonable care, but are not responsible for loss or damage to any work while in its custody, during transit or on exhibition. The artist must hold Public Liability insurance in the amount of not less than 10 million dollars (\$10,000,000) in order to be considered for selection. Proof of Public Liability insurance must be provided. Please include a copy of the Certificate of Currency for your policy with your application.

An artist who is a member of an association or entity that holds public liability insurance in the amount of not less than 10 million dollars (\$10,000,000) on behalf of their members may submit an entry endorsed by their association or entity. To do so, an officer of the entity must authorise the application and a copy of the Certificate of Currency must be provided.

In the event an artist does not have a Public Liability Policy, Council will arrange insurance under its own policy within reasonable constraints.

### **ADDITIONAL TERMS AND CONDITIONS**

It is important that artists adhere to the following terms:

1. The artist agrees not to issue media releases without the written consent of the Coordinator
2. Artists agree that their sculpture(s) will not affect the environment or road in any lasting way (e.g. rocks cannot be drilled into, trees cannot be cut back or drilled into, and labelled plants cannot be disturbed in any way).

3. Once proposals are accepted for exhibition, they cannot be substantially changed.
4. For any sculpture that utilises sound, please submit a recording or a detailed description of the sound.
5. All directions and requests from Ku-ring-gai Council Officers or public authorities (e.g. NSW Police) and exhibition staff must be complied with.
6. No photographs taken of the exhibition can be used for commercial purposes (i.e. for sale or licence) except where agreed to in writing with event organisers. Photos maybe used for promotion of the exhibition or Ku-ring-gai Wildflower Garden, as outlined below:
  - Artists own the copyright of their work but agree Ku-ring-gai Council have the right to reproduce images of sculptures to be exhibited that are submitted by the artist for pre-selection and any images of the work in the exhibition for the exhibition catalogue, publicity, advertising or archival purposes in any manner connected with the exhibition or its sponsors.
  - Should you wish to use images of your work taken at the exhibition for any promotional purposes including social media, websites, opening invitations, or photos submitted to publications please notify us by email to: [stivesevents@kmc.nsw.gov.au](mailto:stivesevents@kmc.nsw.gov.au), credit the exhibition and include a hyperlink to the Wildflower Art and Garden Festival official website:
    - [http://www.kmc.nsw.gov.au/Services\\_facilities/Facilities\\_and\\_venues/Ku-ring-gai\\_Wildflower\\_Garden\\_and\\_St\\_Ives\\_Showground/Kuring-gai\\_Wildflower\\_Garden/Wildflower\\_and\\_Garden\\_Festival](http://www.kmc.nsw.gov.au/Services_facilities/Facilities_and_venues/Ku-ring-gai_Wildflower_Garden_and_St_Ives_Showground/Kuring-gai_Wildflower_Garden/Wildflower_and_Garden_Festival)
7. All selected artists must provide a daytime contact number or mobile phone number during the Exhibition. This contact number will only be displayed next to the artwork if the artist has granted permission.

**NOTE: By submitting an application you are agreeing to the Terms & Conditions laid out in this document. The terms of this agreement apply into the future and are not limited to the year of exhibition.**

#### Terms and Conditions of Entry

#### ENTRY CHECKLIST

- Completed Entry Form
- Public Liability Insurance Certificate of Currency
- Your Proposal including either:
  - drawings & a description for works that are in progress, or
  - photographs of your work labelled with name, title and correct way to view indicated
- Current resume (maximum of 2 x A4 pages, minimum of 12pt font)
- Examples of recent works to support your application (optional)
- Marked photographs of your preferred sites (optional)

**All materials supplied must be a maximum of A4 size. Please do not send maquettes, original photographs, drawings or designs.**

**Do not bind or send your application in a folder.**

Posted or emailed to arrive no later than 5pm on July 28, 2017 to:

**W I L D F L O W E R A R T A N D G A R D E N F E S T I V A L**

**K u - r i n g - g a i W i l d f l o w e r G a r d e n**

**4 2 0 M o n a V a l e R d , S t . I v e s N S W 2 0 7 5**

**OR [stivesevents@kmc.nsw.gov.au](mailto:stivesevents@kmc.nsw.gov.au)**