



POLICY TO WAIVE OR DISCOUNT FEES FOR USE OF COUNCIL'S COMMUNITY & RECREATION FACILITIES

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GUIDELINES

- a. The organisation, or its branch, must be based within the local government area of Ku-ring-gai.
- b. The organisation is principally run by volunteers.
- c. Any waiving or discounting fees will not lead the organisation to expect Council to do so in future years.
- d. The accounts be issued for the full amount of the rental, recording the fee waived or discounted by Council.
- e. The clubs whose fees have been waived or discounted be asked to publicly acknowledge Council's contribution on their printed material where appropriate.
- f. Processing the applications will be on a 'first come, first served' basis until the figure set by Council is reached.
- g. The waiving or discounting of fees will be considered only as a result of extreme external impacts or extenuating circumstances.
- h. Consideration will only be given to those requests where there is a wider community benefit than for the organisation seeking the discount or waiving of fees.
- i. Requests to discount or waive fees will not be considered for peak hiring times.
- j. "The event must be run and advertised as 'smoke free.'"

Requests to waive fees should be addressed to:

Director Community
Ku-ring-gai Council
Locked Bag 1056
Pymble NSW 2073